

Love Into Action (LIA)



Annual Trustees Report and Financial Statements for the year ended 31 December 2015

Registered charity in England and Wales number
1148630

Head office address
Earlscombe Farm, Ivybridge, Devon, PL21 0LD, ENGLAND

Trustees
Sharon + Laurence Garnett, Daniel + Janet Villars; Stewart + Claire Lowry

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Introduction

Welcome to our 2015 Annual Report. In the coming pages you will see a little of what we were up to during 2015 as well as some ideas about what is planned for the year ahead. We have included information about the people we have helped - that is the purpose of the charity after all - and the ways we have done this. The end of the report is the detailed legal and financial information, but the real story of LIA in 2015 is the families who have been helped and whose futures are a little bit brighter because of it.

We are grateful for everyone who has helped us to achieve all that has been done. This includes those who have helped us pay the bills; those who have encouraged us or visited us; the people who have helped us tell our story to new audiences; the many who have given a little or a lot of time to come alongside and work with us at home or abroad; and for our fantastic staff team who carry out a difficult job with a great deal of enthusiasm. Each has played an essential part in enabling the work and ministry of LIA to change people's lives for the better.



Projects of Love Into Action

The Olive Wood Project

The Olive Wood Project is ticking over nicely, but we need to find new ways to sell what they are making to pay the bills of the workshop. If we can sell more, we can employ more disabled adults with all the support and training they need. However, this can only happen if we can increase the amount we are selling. We have a small number of items for sale on our website (www.loveintoaction.org) and will be working to get a fuller selection online as well as via Ebay as just one part of this effort to find new buyers.



Time for Tea / Mission to Bethlehem

There is a group of blind ladies who have known each other for many years, but over time have become dispersed around the area, some becoming isolated. The Time for Tea project began in order to visit and spend time with these ladies, as well as bringing them together for fellowship every few months. We have begun to work in partnership with another organisation called Mission to Bethlehem (MTB) who also know many of these ladies, as well other families who would benefit from time spent together. Over the next twelve months we will increase our work together to support these families.



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Work with Other Organizations

During 2015 a few new NGOs asked for our help, but in ways we could not assist with. No-one else is doing quite what we are with our outreach work, so there are many requests for us to begin working in new areas of the Palestinian Territories and to expand our work, rather than asking for our expertise to help others do what they do better. We want to not only offer help to other NGO's, but we try hard to learn from what others are doing and continue to visit as many organisations as possible who do similar work, to learn and build relationships with them.



Beit Yusef Respite Care Centre

The core work of LIA is the Respite Care and Community Outreach which work together to help individuals with profound cognitive disabilities alongside support to their families. Regular short breaks at our Beit Yusef centre for the young people as well as many visits to see them and their families in their homes allow us to offer practical help and encouragement which also has very real benefits. This work has continued over the year but it has not been as consistent as we wanted as we just did not have enough staff for the work. The year ahead is a great opportunity to strengthen and grow the work with the help of a few more local employees alongside whatever international workers we can find to help. The costs of this are not as great as the opportunities it will provide for us.





Community Outreach



We never imagined the difference that could be made in just a single visit, but during the last year we made a conscious decision to visit every family referred to us regardless of whether they would fit in to any of our projects. We noticed that most families with a disabled relative benefit from time spent with them. By listening to their situation, and beginning to sort through all of the advice, guidance, and nonsense that they had been told about their child, our experience allows us to make sense of the medical reports they have, discarding irrelevant information such as the medical report declaring “this child is stupid”, and making sure they understand the information they have already been given as well as where to access any help or further treatment if possible. One of our biggest opportunities is to help families understand better what their child is capable of both now and in the future with the right care and help for them. Few families have been told that their child is capable of learning or have recognised what they have learned so far. 9 times out of 10 this will be the only time we visit the family, but even so there is real potential for meaningful change to come from just this single visit.

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Project Vehicles

We have begun the purchase of a van to replace our old van which is dying. It is taking months longer than we thought and we still don't know when we will get it. As we look to the future, we will need additional cars and vans – right now we need the van and two more cars just for Beit Yusef, and we are borrowing and hiring cars until we can afford to buy the right vehicles. So why mention this in the annual report? Getting from A to B is a major part of our work. Our young people are not able to use public transport, most families don't have cars, and even if either were possible few families are willing or able to take their children out. We're going to need a lot more help to be able to get the vehicles which are needed to get the work done.



Financial Summary



By the end of 2015 we had raised £107,000 for the charity, spent £87,000 and were left with £35,000 which includes money left over from the previous year. All but £1,000 of these remaining funds are allocated for specific tasks such as buying a van, money that will need to be paid to employees when they leave us, and replacing worn out equipment. The money spent enabled us to employ, support, and train men in our supported workshop, offer advice to a handful of NGO's, visit many families to offer advice and encouragement to them, as well as regularly have young people with profound disabilities stay with us for short breaks at our Beit Yusef centre.



Trustees Report for the year ended 31 December 2015

Aims and objectives

Love Into Action is a UK charity working in the Palestinian Territories to help and support vulnerable individuals and families in need.

LIA particularly focuses on working with individuals and families affected by cognitive disabilities to improve their quality of life and life opportunities.

Love Into Action does this through:

- *Visiting families affected by disability to befriend, encourage, support and train them;*
- *Providing regular short breaks for individuals with disabilities in our respite care centre;*
- *Employing disabled adults in our sheltered olive wood workshop;*
- *Providing advice and technical assistance to other NGO's including training of staff.*

Risk management

The Trustees consider risks to the charity as part of their regular reviews of the work and have acted to mitigate these risks which include:

- Financial – the trustees are committed to promoting the essential work of the charity to cover the increasing costs associated with the expansion of the work;
- Leadership – the trustees have a long term plan in development to train and equip local staff to manage the international projects of LIA to be able to take over the management from UK staff;
- War / civil disturbance – the projects of LIA are based in a troubled region of the world and trustees are working to provide necessary resources to limit risks to staff and those receiving residential care, in the event of major incidents.

Safeguarding of vulnerable people

The charity has continued to develop its safeguarding policy during the previous year in line with international standards for NGO's.

- No safeguarding concerns have been raised during the year relating to the work or staff of LIA.

Serious Incidents

The trustees regard an incident as serious if it has resulted or could result in a significant loss of funds or a significant risk to a charity's property, work, beneficiaries or reputation.

- No serious incidents have been brought to the attention of the trustees during the year.

Employee Information

- 4 staff were employed through the reporting period;
- No employees of LIA receive a salary greater than £10,000;
- No trustee received remuneration for their involvement with Love Into Action.

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The charity's policy on reserves

It is LIA policy to maintain a balance on unrestricted funds, which equates to at least three month's unrestricted payments, to cover emergency situations which arise from time to time.

- Available funds, not set aside for other purposes, were minimal and did not meet our reserves' policy. LIA will continue to be working during the coming year to promote its life enhancing work with vulnerable people and seeking sustainable funding to meet these increasing costs.

Summary of the main achievements during the period

During the previous twelve months, LIA has:

- Continued its work with families from the most vulnerable sections of Palestinian society including female headed households, families in extreme poverty, families with multiple disabled members, families with severely and multiple disabled members;
- Continued providing advice, training, support and technical assistance to at least 7 organisations to sustain and develop their work with vulnerable people;
- Completed the integration of The Olive Wood Project as a project of LIA and through this provided employment to a number of disabled adults.

Work to be undertaken during 2016

The trustees' plan for the following twelve months is to build upon the achievements of the last year and continue the expansion of the work. Specific goals include:

- To strengthen the consistency of services provided through the employment and development of additional staff;
- To improve the administration of the charity and its projects through providing administrative support to the Chief Executive;
- To find new opportunities for the promotion of The Olive Wood Project and its crafts to improve its financial stability.

Signed on behalf of the charity's trustees:

Signed 
Laurence Garnett, Chair

Date *Wednesday, 11 May 2016*

Independent examiner's report to the trustees of Love Into Action

I report on the accounts of the Trust for the year ended 31 December 2015, which are set out on pages 14 to 15 of the annual report.

Respective responsibilities of trustees and examiner:

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signature:



Name: Mr Thomas Wolstenholme

Date: Tuesday, 10 May 2016

Address: Rose House, Staih Street, Beit Sahour, Palestinian Territories

Receipts & payments account for the year ended 31 December 2015

	2014	2015
Receipts	£	£
<i>Grants + Donations</i>	57,400	77,200
<i>Interest + Tax Recovered</i>	10	2,200
<i>Sales</i>	18,800	27,500
<i>Other receipts</i>	3,200	400
Total receipts	<u>79,600</u>	<u>107,300</u>
	2014	2015
Payments	£	£
<i>Employees</i>	20,900	<u>33,000</u>
<i>Premises</i>	32,400	<u>14,500</u>
<i>Project Operating Costs</i>	9,700	<u>15,300</u>
<i>Transport</i>	4,400	<u>5,400</u>
<i>Manufacture Costs</i>	2,600	<u>4,300</u>
<i>Charity Governance and Grants Made</i>	2,400	<u>2,100</u>
<i>Capital Purchases</i>	nil	<u>9,400</u>
Total Payments	<u>72,800</u>	<u>78,200</u>
	2014	2015
	£	£
Net receipts/(payments)	<u>10,200</u>	<u>20,100</u>
Bank and cash at the start of the period	<u>8700</u>	<u>15,800</u>
Bank and cash at the end of the period	<u>16,100</u>	<u>35,900</u>

Statement of assets and liabilities at 31 December 2015

Cash assets	£
<i>Total cash assets</i>	<i>35,900</i>
Liabilities	£
<i>Loan Outstanding</i>	<i>nil</i>

These financial statements are accepted on behalf of the charity by:

Signed 
Dan Villars, Treasurer

Date Wednesday, 11 May 2016

Notes to the accounts

Receipts & payments accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context “cash” includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

Audit requirements

In addition to the Independent Examination of the accounts included in this annual report, the accounts of Love Into Action are subject to a separate and full audit in the Palestinian Territories. A fee of \$300 was paid for the audit of the accounts in the Palestinian Territories and no fee was paid for the independent examination.

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Contact Information

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